# Application form

Application for the position of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Education**

|  |  |  |
| --- | --- | --- |
| Date | School/College/University | Qualifications obtained |

**Training**

|  |
| --- |
| Details of any additional training |

## **Employment history**

|  |
| --- |
| \*Present/Previous employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Job title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Salary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Length with employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Reason for leaving \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**\*No approach will be made to your present employer or past employer before an offer of employment is made to you.**

## **Previous Employment**

 Dates Name Role Reason for Leaving

|  |
| --- |
| Please tell us why you are applying for this position, and why you are the best person for the role |

Do you consider yourself to have a disability?

\*Yes [ ]  No [ ]

\*If answered yes, please tell us if there are any ‘reasonable adjustments’ we can make to assist you in your application or with our recruitment process



Do you have the right to work in the UK?

Yes [ ]  No [ ]

*\*Have you been convicted of a criminal offence which is not spent as defined in the Rehabilitation of Offenders Act 1974?*

\*Yes [ ]  No [ ]

Please provide details of your criminal record in the space below.

Please tell us if there are any dates when you will not be available for interview

|  |
| --- |
|  |

Where did you hear about this position?

|  |
| --- |
|  |

**I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.**

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please save and send this document to **personnel@combegrove.com**